



SHELBY EASTERN SCHOOLS

Superintendent: Dr. Todd Hitchcock ■ Corp. Treasurer: Chris Scott

Mission Statement:

Shape, Empower, and Support the minds of tomorrow

Job Information

Title /Position: Special Education Aide
Date Posted: Friday, September 18, 2020
Date Close: Friday, October 30, 2020
Category: Special Education
Employment Type: Part Time
Start Date: Monday, August 28, 2020
Corp Name: Shelby Eastern Schools
School: Morristown Elementary School
Level: Elementary

Job Description

This position is up to 28.75 hours per week with a pay rate of \$10.80/hour. This position will work with all students, but part of the work day will be focused working with a student with special needs who requires 1:1 assistance connecting and engaging with the school curriculum and peers. The position will work with students in grades PreK-5th as the need arises and is at the Morristown Elementary School.

Job Requirements

- Ability to explain and provide support for Math, Language Arts and behavior.
- Flexible in meeting student needs
- Able to explain and provide support for English, math, science, and social studies assignments to students
- Good behavior management skills
- Adhere to confidentiality guidelines
- Provide support in General Education and Special Education classes
- Follow directive of classroom teacher
- Follow all corporation policies and procedures
- Maintain a positive learning environment which is appropriate and well organized to promote student interest in learning
- Participate in department meetings, staff meetings, and professional development activities as appropriate and as needed
- Participate as a team member to provide other services as directed by building principal

Job Qualifications

- Able to work 28 3/4 hours a week
- Pass the ParaPro Exam or Provide Documentation of College Credits Earned

Contact Information

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Application Instructions

Go to www.ses.k12.in.us and apply under jobs. Complete the non-certified application and select "Classroom Assistant" as the position and "Any" as the location. If you have any questions, please inquire with Carrie Deaton.

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